



Northeastern Catholic District School Board

"Living our Catholic Faith to shape success for all of our learners."

Minutes of the Second Public Meeting of the Accommodation Review Committee of the NCDSB held in the Gymnasium of Sacred Heart School on Wednesday, February 17, 2016 at 6:30 pm

Board Staff Present:

Glenn Sheculski, Director of Education – Chair of ARC
Erika Adam, Manager of Financial Services
Dave Horton, Manager of Plan
Andrew Marks, Community Relations Officer - Secretary

Accommodation Review Committee Members Present:

O’Gorman High School:

Principal – Ted Weltz
Teacher – Dan Loreto
Parent – Roger Courville

O’Gorman Intermediate Catholic School:

Teacher – Jackie Harkins
Staff Member – Michele Mahaffy
Parent – Mary Duizer

Sacred Heart School:

Principal – Darren Berthier
Teacher – Angela Baker
Staff Member – Laura Belisle
Parent – Robert Dupont

St. Paul School:

Principal – Betty Pichette
Teacher – David Rosso
Staff Member – Karen Cheff
Parent – Kim Belair

ACCESS Centre:

Vice Principal – Sharon Maisonneuve

Board of Trustee Representative: Fred Salvador (Ad-Hoc Committee Member)

Public Stakeholders: See Appendix A for listing of public attendees.

Call to Order: Glenn Sheculski, ARC Chair, called the meeting to order at 6:31 pm.

Welcome and Prayer:

Glenn Sheculski welcomed everyone for coming out to the 2nd Public Accommodation Review meeting. Glenn introduced the NCDSB staff members present and the Accommodation Review committee members from each school and board facility that were present. Glenn then led the meeting in prayer.

ARC PowerPoint Presentation:

Glenn presented a PowerPoint presentation that reviewed the agenda for the evening and the purpose for the ARC; including the original Board motion that proposed the Timmins PAR. The mandate, ARC Terms of Reference, communication protocols, committee membership and NCDSB Guiding Principles, including the NCDSB Vision and Mission statements, NCDSB Belief statements and NCDSB Values were reviewed.

The presentation also included an overview of the following areas:

Five option(s) included in the initial staff report, including the preferred option.

The majority of the presentation contained the School Information Profile data as outlined in the Ministry of Education Pupil Accommodation Guidelines and the NCDSB Pupil Accommodation Review Procedure.

PAR PowerPoint is attached at Appendix B

The last portion of the presentation outlined the Public ARC meeting timelines and how individuals could provide their feedback to the Working Committees; either through hand written submissions on Feedback Forms provided or online at www.ncdsb.on.ca anytime or by contacting Andrew Marks at the Northeastern Catholic District School Board office at 1-705-268-7443.

Glenn stressed the importance of public participation and feedback from the public at any time. All ARC meetings are open to the public and reiterated the communication channels that exist for providing feedback.

Community Input/ Questions and Answers: See Appendix C

Dates of next Public Meetings of the Timmins Pupil Accommodation Review:

- 3rd Public Meeting – Tuesday, February 23rd, 2016 - Review of the accommodation options
- 4th Public meeting – Tuesday, March 8th, 2016 - Preparation of recommendations to be presented to Board

Note: All public meetings are taking place from 6:30pm to 8:00pm with a school tour to follow the Public meetings.

Glenn thanked everyone for coming and thanked the ARC Members for taking on this task and for their future work.

Adjournment: The meeting adjourned at 8:15pm. School tour offered for any interested member of public.



Timmins Pupil Accommodation Review Meeting Sign-In Sheet:

Name	School Community (ie. OHS or St. Paul School)	Telephone	Email (optional)
Kelly Sutton-Dupont	Sacred Heart		
Sylvie Guéhenneault	Sacred Heart		
Jen Lamothe	Sacred Heart		
Steph Salvati	Sacred Heart		
Fr John Lemire	Sacred Heart		
Melanie Paquette	Sacred Heart		
Meredith Young	St Paul		
Karen Bernard	St. Paul		
Peter Gooch	Sacred Heart		
Thevia Furlott	Sacred Heart		
Robert Dupont	Sacred Heart		
Kim Belair	St Paul		
David Rosso	St Paul		
Colleen Taylor	Sacred Heart		
Angela Baker	Sacred Heart		
Lana Clewerdon	Sacred Heart		
Ayslain Vetter	Sacred Heart		
Nancy Welch	Sacred Heart		



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Timmins Pupil Accommodation Review Meeting Sign-In Sheet:

Name	School Community (ie. OHS or St. Paul School)	Telephone	Email (optional)
D. Dickette	St. Paul		
Roger [unclear]	OHS		
DAN CHEVIER	Sacred Heart		
Sharon Maisonneuve	ACCESS		
Alicia Demaree	Sacred Heart		
Jennifer Vallier	Sacred Heart		
Stephanie Meehan	St. Joseph School		
Frank Gianni	www.timminstoday.ca		
Kylah Guillemette	Sacred Heart		2 gna... utme...c
Dave Horvath	NCDSB		
Colleen Skoculski	"		
Erika Adam	"		
Andrew Marks	"		
Ted Wertz	OHS		
Dan Loretto	OHS		
Stephanie Lebrun	Sacred Heart		
Darren McAtier	SH - Y1		
Daphne Bessell	NCDSB		



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Timmins Pupil Accommodation Review Meeting Sign-In Sheet:

Name	School Community (ie. OHS or St. Paul School)	Telephone	Email (optional)
Carina Oliver	Sacred Heart		
Sabrina Vachon	Sacred Heart		
Euca Raymond	St. Paul School		
Laura Belisle	Sacred Heart		
Mary Duzer	OICS		
St. Catherine Hoven	St. Paul		
Louis Clousi	OECTA!		
Paul Garon	Sacred Heart		
Jason D'Amico	Sacred Heart		
Michele Mahaffy	OICS		
Ryan Cleverdon	Sacred Heart		
Peter Corbett	O.H.S.		
Regina Kos	St. Paul		
Kathryn Renaud	St. Paul		
Kevin Filipek	Sacred Heart		
Lina Pascho	OICS		

Appendix B

**Timmins Pupil
Accommodation Review
Committee (ARC)**



**Second Public Meeting
February 17, 2016
Sacred Heart School**

ARC Meeting Agenda

1. Welcome and Prayer
2. Introduction of Committee Members
3. Purpose of the Accommodation Review
4. ARC Communications
5. School Information Profiles
6. Timelines
7. Community Input/Questions
8. Date and Purpose of Next Public Meetings
9. Adjournment
10. Facility Tour

Reading: Taken, Blessed, Broken, Given

Like the bread taken by Jesus, we are chosen by God, selected for a unique role to play in God's story. And as we recognize that we have been chosen, so we recognize the chosenness of all people.


Like bread blessed by Jesus, we too are blessed by God. We are called to claim our blessing and to bless others as we live each day.

Like the bread broken by Jesus. We are also broken in so many ways ... in our bodies and in our hearts, in our homes and in our world. Jesus asks us to take up our cross, to claim our unique brokenness, and to join it with our blessing as we move into service with those who hurt.

Like the bread given by Jesus, we also are given. Each of our lives is a gift to those close to us: family, friends, those we serve, as well as to people we will never know. God has given us - each one of us - as a sacred gift to the world.

Accommodation Review Committee
Alternative and Continuing Catholic Education Support Services (ACCESS)

- ▶ Vice Principal – Sharon Maisonneuve
- ▶ Teacher – Laura Kelly
- ▶ Support Staff – Vic Rudolf
- ▶ Parent – Luc Lamarche



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Accommodation Review Committee
Catholic Education Centre (Board Office)


- ▶ Glenn Sheculski, Director of Education – Chair of the PAR
- ▶ Andrew Marks, Community Relations Officer – Secretary
- ▶ Erika Adam, Manager of Finance
- ▶ Dave Horton, Manager of Plant
- ▶ Colleen Landers, Trustee – Ad Hoc
- ▶ Fred Salvador, Trustee – Ad Hoc
- ▶ Ron MacInnis, Alternate Trustee – Ad Hoc



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Accommodation Review Committee
O’Gorman High School


- ▶ Principal – Ted Weltz
- ▶ Teacher – Dan Loreto
- ▶ Support Staff –
- ▶ Parent – Roger Courville



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Accommodation Review Committee
O'Gorman Intermediate Catholic School


- › Principal – Roslyn Gauthier
- › Teacher – Jackie Harkins
- › Support Staff – Michele Mahaffy
- › Parent – Mary Duizer



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Accommodation Review Committee
Sacred Heart School


- › Principal – Darren Berthier
- › Teacher – Angela Baker
- › Support Staff – Laura Belisle
- › Parent – Robert Dupont



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Accommodation Review Committee
St. Paul School

- › Principal – Betty Pichette
- › Teacher – David Rosso
- › Support Staff – Karen Cheff
- › Parent – Kim Belair



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Purpose of a Pupil Accommodation Review

- ▶ A PAR is a study of a school board's facilities used to address enrolment, programming, and facility condition challenges.
- ▶ All accommodation review areas face particular challenges regarding enrolment (either too few or too many students), the ability to deliver programming (splitting grades or scheduling classes), and the condition of school buildings (the need for repairs).

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Guiding Principles

The review process will be reflective of the Board's Principles and Values as articulated in our Mission and Vision Statement:

NCDSB Vision Statement

Living our Catholic Faith to shape success for all of our learners.

NCDSB Mission Statement

To provide quality Catholic education to all of our learners, in a safe, nurturing, equitable and inclusive environment that prepares them for life.

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Guiding Principles – con't.

NCDSB Belief Statements

We believe...

- in a publicly funded Catholic Education System;
- that our actions are guided by the teachings of our Catholic faith;
- that all students can reach their God-given potential given sufficient time and focused support;
- in excellence through a commitment to continuous improvement for all staff and students;
- in providing safe and nurturing environments for learning and working;

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Guiding Principles – con't.

- In building positive relationships and partnerships with our parishes, parents and the broader Catholic Christian community. The support of parents, guardians and community members increases the learning opportunities for our students and assists staff in daily operations;
- that the stewardship of God's gifts is a responsibility of all.

NCDSSR Values

- Dignity and Respect for all
- Equity and Inclusivity
- Honesty
- Loyalty
- Personal and Communal Growth

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ARC Communications

- To complete its mandate, the ARC will hold a minimum of 4 Public meetings.
- Questions or comments may be shared with the ARC at one of the 4 scheduled Public Meetings OR via email at amarks@ncdsb.on.ca OR by voice mail at [705-268-7443 ext.3213](tel:705-268-7443)
- All ARC information is available on the Board's website at www.ncdsb.on.ca
- Resource information for ARC meetings will be provided by the Board staff and available on our website no later than 48 hours prior to a public meeting.

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School Information Profiles

School Information Profiles (SIPs) act as orientation documents to help the ARC and the community understand the context surrounding the decision to include the specific school(s) in a pupil accommodation review.

The SIP provides an understanding of and familiarity with the facilities under review.

The SIP includes data for each of the following two considerations about the school(s) under review:

- value to the student; and
- value to the school board

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School Information Profiles

A SIP will be completed by school board staff for each of the schools under review. The following are the minimum data requirements and factors that are to be included in the SIP:

- An Instructional Profile
- A Facility Profile
- Other School Use Profile

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SIP – O’Gorman High School

Staffing Figures

› Teachers	31.01
› Educational Assistants	4.73
› Administration	1.0 Principal
	1.0 Vice-Principal
	1.0 Vice-Principal (ACCESS)
› Secretary	3.0
› Custodial Staff	6.23
› Child & Youth Worker	0.5
› Lunch Supervisors	0.14
› ECE	0
› Library Assistant	1.00

Course and Program Offerings

- › English Program / Extended French/e-Learning

Grade Configuration – Grade 9 – 12

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SIP – O’Gorman High School

Current Grade Organization

- › Semester Program / various course options available for all students grades 9 – 12.

Specialized Services

- › Pastoral Care, Breakfast Program
- › LINK Crew, Guidance Services
- › Dual Credits Program, OYAP, SHSM, Co-op
- › Special Education Services area
- › ACCESS program – 383 Birch St. North

Average Enrolment

- › 366.3 Day School, 57 Con Ed

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SIP – O’Gorman High School

Number of out of area students -0

Utilization factor/classroom usage

- › 18 Classrooms inclusive of science labs, family studies room, music / drama room
- › 2 Classrooms at 383 Birch St, N. (ACCESS)
- › Specialty Rooms – Family Studies Room, Technology Education, Theatre, Cafeteria, Gym with change room facilities, Mezzanine, Learning Centre for students with special needs, Art Room, Chapel; Media/Library; staff room; main office space for Guidance, Principal/VP; full photography room(dark room).

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SIP – O’Gorman High School

Current Extracurricular Activities

- › Various: Drama, Athletics, Science Clubs, School Reach, Aboriginal Community Partner activities; O’Gorman Students Organization, Art Club, Choir, Reading Clubs, Yearbook, Social Justice Club.

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SIP – O’Gorman Intermediate Catholic School

Staffing Figures

› Classroom Teachers	8.5
› Resource Teachers	1.0
› Math Intervention Teacher	1.0
› Itinerant Teachers	2.0
› Educational Assistants	3.87
› Administration	1.0 Principal
› Secretary	1.0
› Custodial Staff	2.0
› Child & Youth Worker	0.5
› Lunch Supervisors	0.14
› ECE	0

Course and Program Offerings : English & French Immersion Program

Grade Configuration: Grade 7 and 8

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SIP – O’Gorman Intermediate Catholic School

Current Grade Organization

- › 1 x Grade 7 French Immersion
- › 1 x Grade 8 French Immersion
- › 3 x Grade 7 English
- › 3 x Grade 8 English

Specialized Services

- › EMPOWER Program (LD specialized classroom)

Average Enrolment

- › 177.6

Number of out of area students: 0

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SIP – O’Gorman Intermediate Catholic School

Utilization factor/classroom usage

- › 15 classrooms (11 used as classrooms / 4 Specialty Rooms – Family Studies Room, Technology Education (Portable), Music Room, Science Lab); Gymnasium with change rooms; 2 small office spaces; P/VP Office space; staff room.

Current Extracurricular Activities

- › Various opportunities embedded into the regular school day (craft club, music, arts, alpine skiing) and numerous after school athletic groups (basketball, volleyball, track and field, cross country running).

Gym fully booked for community use every day of the week

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SIP – Sacred Heart School

Staffing Figures

- › Classroom Teachers 9.0
- › Resource Teachers 1.0
- › Itinerant Teachers 2.0
- › Educational Assistants 1.72
- › Administration 1.0 Principal
- › Secretary 1.0
- › Custodial Staff 2.0
- › Child & Youth Worker 0.5
- › Lunch Supervisors 0.28
- › ECE 1.86

Course and Program Offerings: French Immersion Program

Grade Configuration : Full Day Kindergarten to Grade 6

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SIP – Sacred Heart School

Current Grade Organization

- › 2 x FDK 1 x Grade 3–4
- › 2 x Grade 1 1 x Grade 4–5
- › 1 x Grade 2 1 x Grade 6
- › 1 x Grade 3

Specialized Services

- › nil

Average Enrolment

- › 178.3

Number of out of area students

- › nil

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SIP – Sacred Heart School

Utilization factor/classroom usage

- › 16 classrooms (10 used as classrooms, 2 for RT/Itinerant); 4 used for alternate non-teaching purposes). 3 Small office spaces available in the school; former library space with additional office space; gymnasium.

Current Extracurricular Activities

- › Various opportunities embedded into the regular school day – drama, arts, athletics.

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SIP – St. Paul School

Staffing Figures

- › Classroom Teachers 10.0
- › Resource Teachers 2.0
- › Itinerant Teachers 2.0
- › Educational Assistants 3.87
- › Administration 1.0 Principal,
 1.0 Vice-Principal
- › Secretary 1.0
- › Custodial Staff 2.0
- › Child & Youth Worker 0.5
- › Lunch Supervisors 0.84
- › ECE 0.93

Course and Program Offerings: English Program

Grade Configuration: FDK to Grade 6

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SIP – St. Paul School

Current Grade Organization

- 2 x FDK 1 x Grade 3
- 1 x Grade 1 1 x Grade 4
- 1 x Grade 1-2 1 x Grade 4-5
- 1 x Grade 2-3 1 x Grade 5
- 1 x Grade 6

Specialized Services

- ▶ Breakfast Program
- ▶ Before & After School Program

Average Enrolment

- ▶ 183.9

SIP – St. Paul School

Utilization factor/classroom usage

- ▶ 16 rooms on 2 floors
 - 11 being used as classroom space
 - 2 being used by Chickadee Early Learning Center
 - 1 being used for Child & Youth Worker
 - 1 being used as a computer lab
 - 1 being used as a staffroom
- ▶ Additional attached Portapak space
 - 3 additional classroom spaces being used by resource & itinerant teachers
 - 2 office spaces
 - 1 bookroom

SIP – St. Paul School

Current Extracurricular Activities

During the School Day

- ▶ Intramural Sports like basketball, volleyball, soccer, floor hockey, cross country running, dodge ball take place over lunch hour
- ▶ Special craft clubs during specific holiday seasons
- ▶ Cultural opportunities like beading, crafts, outdoor education experiences

After School

- ▶ Aboriginal Drumming weekly

SIPs – Facility Profiles

School	Size of the school site (acres/hectares)	Building area (square metres)	Current Facility Condition Index (FCI)
Sacred Heart	1.49 / 0.603	2,940.94	14.18%
St. Paul	3.09 / 1.25	2,126.74 + 479 non perm.	19.06%
OICS	9.89 / 4.001	3,025.73 + 93 non perm.	19.41%
OHS	7.56 / 3.059	7,253.12	23.93%
383 Birch St, N.	4.2 / 1.7	2505.9	NA
CEC (Board Office)	0.66 / 0.267	1137	NA

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SIPs – Facilities

School	Utility costs (per square meter, and per student)	On-the-ground (OTG) capacity & surplus/shortage of pupil places	Number of parking spaces on site and bus access and egress
Sacred Heart	\$32.36/m ² or \$523.16/student	352/170	15 parking spots for staff and parents, Buses drop off on street
St. Paul	\$42.47/m ² or \$560.46/student	268/82	30+ spaces, adequate parking area, buses drop off on street
OICS	\$36.14/m ² or \$619.24/student	299/117	25 parking spaces, Buses drop off on street
OHS	\$46.19/m ² or \$847.08/student	429/29	Adequate parking for staff, students and parents, Bus drop off on site as per City By-Laws
383 Birch St, N.	\$25.93/m ² or \$1,531.14/student	42	Adequate parking area 40+ spaces
CEC (Board Office)	\$53.14/m ² or \$ N/A/student	NA	Shortage of Parking only 24 spaces

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SIPs – Transportation

School	Total # of Students	#/ %age Bussed	#/ %age of Walkers
Sacred Heart	183	159/86.89	17/ 9.29
St. Paul	211	136/64.45	48/22.75
OICS	191	150/78.53	41/21.47
OHS	399	225/56.39	173/43.36

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SIPs -Transportation

School	#/ %age of Hazard	#/ %age Unknown	#/ %age Out of Bounds
Sacred Heart	7/ 3.83	0/0	0/0
St. Paul	12/5.69	4/1.0	11/5.21
OICS	0/0	0/0	0/0
OHS	0/0	0/0	0/0

SIPs -Transportation

School	Longest Ride Time (min)	Furthest Ride Distance	Average Ride Time (min)	Average Distance (km)
Sacred Heart	76	51.83	22.62	7.07
St. Paul	150	143.51	25.85	8.84
OICS	72	51.1	23.83	10.12
OHS	158	146.39	31.68	23.03

- ### Timeline
1. Create ARC Committee with Representatives from all schools - January
 2. Public Consultation Meetings from January to March
 3. Board Public Consultation meeting - TBD
 4. Board Decision as to option and timeline - TBD

Community Input/Questions

- Only adults (voting age) will be permitted to address the ARC or ask questions;
- Audience members will be given two occasions to address the committee or ask questions in any one evening;
- Speakers addressing the ARC will identify themselves and their relationship to the process. They will have registered their attendance prior to asking their question;
- Questions or comments will not extend beyond two minutes

Questions?

Date and Time of Future Meetings

All Public meetings are to provide the community with opportunities for input:

- 2nd ARC Working Meeting – Tuesday, March 1st, 2016: Review of the accommodation options
- 3rd Public Meeting – Tuesday, March 8th, 2016
Presentation of the accommodation options
- 3rd ARC Working Meeting – TBD: Preparation of recommendation(s) to be presented to the Board
- 4th Public meeting – TBD: Presentation of recommendation(s) to be presented to the Board
- Board Public Consultation meeting – TBD



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Appendix C PAR 2nd Public Meeting February 17, 2016 Questions/Input

1. David Rosso – re. option E, make more sense to change preferred option to FDK to grade 4 at St. Paul school and then Grades 5 to 8 at OICS. Further asked if renovations would be required at St. Paul School.
2. Fr. John Lemire – asked about why all options presented originally included Sacred Heart School closing. He referred to convoluted consultation process due to preconceived decisions already being established. On Sacred Heart School he noted that the utility costs at Sacred Heart School are cheaper. Fr. John further noted that in terms of the Par process what is being taken into account for the Pastoral care needs of students and staff members. He commented that if a move to a larger facility takes place, then potential more priest would be responsible for pastoral care needs and this would have an affect on not being more focused but more watered –down).
3. Louis Clausi – speaking in his official role as President of OECTA, he cares about the Catholic school system and noted the MET trend to consolidate schools and how the co-terminous Board is currently undertaking this process widely in our area; he believes we should have a new dual track school as our number 1 option and that we should fight for that. He sees how option E (Preferred option) could work, but we should provide our students with a brand new school.
4. Joanna Oliver – in reference to slide of PP #15 and regarding the comments around “Value to Students” how will then option of Sacred Heart School closure or the preferred option E accomplish this? How will academic outcomes play into this process?
5. Lori-Anne Bouvier – What is going to happen to teachers and principals with consolidation of schools?
6. Daphne Brumwell – provided comments on academic outcomes vs. EQAO scores.
7. Colleen Taylor – asked about the process for the public to hear and learn about other options to be considered.
8. Andrea Connors – spoke about her views on super schools and how she pulled her children from centennial and registered them into Sacred Heart School, with a smaller school feel she believes that if a dual track school takes place in one facility it will be watered down.
9. Betty Pichette – mentioned that as a Principal of a former dual track school in Iroquois Falls she believes there is no difference in dual track streams and that quality education can take place under one roof.

10. Louis Clausi – is familiar with super schools and noted for all present that we are not looking at a super school in the range of 500 or 600 students, but at a 300 student level (due to our declining enrolment). He asked if with a new dual track school, construction can somehow allow for two separate wings.
11. Robert Dupont – he noted that he has received several comments regarding the building or renovating of the Board office. Why is that included in the PAR? He commented that the focus is being taken away from the students in including the board office. Regarding fiscal responsibility has the board looked at rental space for ACCESS Centre or Board Office vs. own buildings? He asked if a future meeting could take place at the Access Centre.
12. Erica Raymond – made comments regarding the watering down of programming in a dual track school. In the past she was the board FSL lead and she spoke to stats being at a high level throughout board and how they are comparable at Sacred Heart in Timmins.